ARMIDALE Regional Council

Careers



Job No: JR353	**Employment Status:** Full time
Location: Armidale	**Closing Date:** 6 December 2026

Turn strategy into meaningful community outcomes

Let's start with the important stuff. This role includes:

- **Salary from $102,555 per annum** (plus super) based on a 35-hour week.
- Flexible working provisions and a 9-day fortnight
- Generous leave entitlements.
- Gym discounts

This is an opportunity to play a key role in how Council plans, measures and reports on its work. You will bring together organisational data, community priorities and legislative requirements to support the development of Council's Community Strategic Plan, Delivery Program, Operational Plan and broader integrated planning and reporting framework. You will also establish effective performance measures and help ensure Council's priorities are translated into coordinated actions across its services.

About You

You are a strategic thinker who can see the bigger picture while keeping a close eye on detail, deadlines and statutory requirements. You are confident working across an organisation, consulting with stakeholders and turning complex information into clear, practical plans and reports. Experience in local government, corporate planning, governance or a related field will be important, together with strong written communication, analytical and decision-making skills.

At Council, we're committed to fostering a positive and inclusive workplace culture built on wellbeing, inclusion, commitment and transparency. These values guide how we work together and how we serve our community.

We're looking for people who not only reflect these values but also inspire and support others to do the same.

If you're ready to make a meaningful contribution in a role that creates real impact, we encourage you to apply.

Are you driven to improve community outcomes and liveability, while collaborating with a team of passionate professionals? Discover how you can contribute with the Governance team below."

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In your application, tell us about…

- What would you bring to the ARC team and why do you think you'd be a good fit?
- How does this role fit into your longer-term career goals?
- What sets you apart from other candidates applying for this role?

Please include a covering letter and a CV. We also want you to upload a video of yourself (no longer than 3 minutes*) answering the following:

- Briefly introduce yourself,
- Tell us about your experience in corporate or strategic planning, and tell us
- How do you turn organisational priorities into measurable outcomes?

*Please note only .mov, .mp4, .wmv, and and avi. files are accepted with a size limit of 50mb.

Please note:

- *Only the five (3 written, 2 video) questions need to be addressed in your application, however your resume and cover letter will be assessed against the full list of Essential Criteria located within the Position Description attached to this advertisement.*
- *You will also be required to attach PDF copies of your qualifications, tickets &/or accreditations to your application.*

Are you ready to be part of reviving the region and join the Governance team?

- If you would like further information on the role, please contact Stacey Drew, Manager Governance on 02 6770 3697 for a confidential discussion.
- Armidale Regional Council is an inclusive employer that does not discriminate based on race, religion, national origin, gender identity or expression, sexual orientation, age, or marital, veteran, or disability status.
- Council recognises the unique skills and attributes demonstrated by service personnel in their service to our country and applications from ex-service personnel are welcome. All applicants who are veterans will be provided with specific feedback on their application if they are unsuccessful. The Local Government Rank to Grade Guide was developed to help both hiring managers and veterans understand how ADF skills and experience align with public sector jobs. You can use this guide as a tool to help you identify where your skills and qualifications align you to. For further information, and to access this guide, please click Here.